

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

MANHATTAN BEACH PARKS AND RECREATION COMMISSION

APPLICATION FOR APPOINTMENT

PARKS AND RECREATION COMMISSION: Established by Resolution No. 5365, the Parks & Recreation Commission is responsible for the recreational needs of all citizens, and shall promote supervised public recreation within the City. Consists of seven (7) members: five (5) at-large members, one (1) representative from Manhattan Beach Unified School District, and one (1) Mira Costa High School student, who meet on the 4th Monday of every month at 6:30 p.m.

General Information

Name: _____

Home Address: _____

Telephone # (home): _____ Email: _____

Employment Information

Name of Employer: _____

Work Address: _____

Telephone # (work): _____

Educational Background (response optional)

College and/or University: _____

Degree/Major: _____

Vocational and/or other institutions: _____

Certificate/Technical Training: _____

Additional Information

Have you been a member of any district or school-based committee? Yes No

If so, in what capacity? _____

Are you a registered voter in the City of Manhattan Beach? Yes No

Do you have any relatives working for the City? Yes No

Have you ever been employed by the Manhattan Beach Unified School District? Yes No

List present or past memberships in any community service or civic organization:

Please answer the following questions:

1. How long have you been a resident of Manhattan Beach? ____ Years ____ Months
2. Do you have or have you had children or grandchildren in the Manhattan Beach public schools? Yes No
3. Do you know of any reason such as a conflict of interest, which would adversely affect your ability to serve on the Parks and Recreation Commission? Yes No
If yes, explain: _____

4. Explain why you would like to be appointed to this committee. (You may attach pages, if needed.)

Personal References: List a reference who has knowledge of your character, experience, and abilities. Do not include names of relatives. (You may attach a letter of reference, if you wish.)

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Business/Occupation</u>
1. _____			

Certificate of Applicant: All answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature: _____ Date: _____

Completed application is to be submitted to the Superintendent's Office, Manhattan Beach Unified School District, 325 S. Peck Avenue, Manhattan Beach, CA 90266, **no later than Monday, May 19, 2014.**

Should you have any questions, please call the Superintendent's Office at (310) 318-7345, ext. 5902, and ask for either Dr. Mike Matthews or Nancy Bogart.

DUTIES AND RESPONSIBILITIES OF THE MANHATTAN BEACH UNIFIED SCHOOL DISTRICT'S APPOINTEE TO THE PARKS AND RECREATION COMMISSION FOR THE CITY OF MANHATTAN BEACH

ORGANIZATION

Manhattan Beach Unified School District

LENGTH OF TERM

Three Years

MAXIMUM LENGTH OF SERVICE

72 Consecutive Months

DATE AND TIME OF MEETINGS

4th Monday of Each Month at 6:30 p.m.

DUTIES AND RESPONSIBILITIES OF MANHATTAN BEACH BOARD OF TRUSTEES APPOINTEE

The functions and responsibilities include:

1. Provide a communication link between the Parks and Recreation Commission and the Manhattan Beach Unified School District.
2. Seek prior direction, when possible, from the Manhattan Beach Unified School District Board of Trustees on all matters dealing with the possible direction of the Parks and Recreation Commission and their direct impact on school district facilities and use.
3. Seek prior direction from the Board of Trustees, when possible, in making recommendations to the commission regarding the needs of the community and recommended additions or deletions of programs.
4. Advise the MBUSD Board of Trustees regarding any direction the city or recreation commission is recommending regarding capital improvement projects for recreation and parks.
5. A written report to the MBUSD Board of Trustees after every Commission meeting, regarding issues and topics currently being discussed by the Parks and Recreation Commission.